



Marina Coast Water District

Special Board Meeting

April 26, 2018

Draft Minutes

1. Call to Order:

President Moore called the meeting to order at 5:45 p.m. on April 26, 2018 at the District Office, 11 Reservation Road, Marina, California.

2. Roll Call:

Board Members Present:

Jan Shriner – Vice President

Bill Lee

Howard Gustafson

Herbert Cortez

Board Members Absent:

Thomas P. Moore – President

Staff Members Present:

Keith Van Der Maaten, General Manager

David Hobbs, Legal Counsel

Kelly Cadiente, Director of Administrative Services

Mike Wegley, District Engineer

Jean Premutati, Human Resources/Customer Relations Manager

Derek Cray, Operations and Maintenance Superintendent

Paula Riso, Executive Assistant/Clerk to the Board

Audience Members:

Andrew Sterbenz, Schaaf & Wheeler

Michael Houlemard, FORA Executive Officer

Mike McCullough, Monterey One Water

3. Pledge of Allegiance:

Vice President Shriner led everyone present in the pledge of allegiance.

4. Public Comment on Closed Session Item:

No comments.

The Board entered into closed session at 5:47 p.m. to discuss the following item:

5. Closed Session:

- A. Pursuant to Government Code 54956.8
Conference with Real Property Negotiator
Property: Recycled Water Pipeline Easements
Negotiating Parties: CSUMB and MCWD
Under Negotiation: Price and Terms

The Board ended closed session at 6:01 p.m.

Vice President Shriner reconvened the meeting to open session at 6:02 p.m.

6. Reportable Actions Taken during Closed Session:

Mr. David Hobbs, Legal Counsel, stated that there were no reportable actions taken during Closed Session.

7. Oral Communications:

None.

8. Action Items:

- A. Consider Adoption of Resolution No. 2018-25 to Approve a Temporary Construction Permit between Marina Coast Water District and California State University Monterey Bay:

Mr. Keith Van Der Maaten, General Manager, introduced this item and reviewed the key elements of the agreement. Director Gustafson voiced his appreciation of the project.

Mr. Mike McCullough, Monterey One Water, stated they were excited to know that the temporary permit was being granted and asked to be included in the thermal energy capture discussions.

Mr. Michael Houlemard, FORA Executive Officer, thanked Mr. Van Der Maaten for all the great work he has accomplished bring this to fruition with some components taking over a decade to resolve.

Agenda Item 8-A (continued):

Director Gustafson made a motion to adopt Resolution No. 2018-25 to approve a Temporary Construction Permit between Marina Coast Water District and California State University Monterey Bay I. Director Lee seconded the motion. The motion was passed.

Director Gustafson	-	Yes	Vice President Shriner	-	Yes
Director Lee	-	Yes	President Moore	-	Absent
Director Cortez	-	Yes			

- B. Consider Adoption of Resolution No. 2018-26 to Approve Amendment No. 1 to the Utility Agreement between Monterey Bay Military Housing, LLC, and Marina Coast Water District for Phase 2 Installation of Water Meters on Unmetered Residential Housing Units within the Ord Military Community:

Mr. Derek Cray, Operations and Maintenance Superintendent, introduced this item. Mr. Van Der Maaten commented that this was a very good project and is moving along much faster than anticipated.

Director Gustafson made a motion to adopt Resolution No. 2018-26 to approve Amendment No. 1 to the Utility Agreement between Monterey Bay Military Housing, LLC, and Marina Coast Water District for Phase 2 Installation of water meters on unmetered residential housing units within the Ord Military Community. Director Lee seconded the motion. The motion was passed.

Director Gustafson	-	Yes	Vice President Shriner	-	Yes
Director Lee	-	Yes	President Moore	-	Absent
Director Cortez	-	Yes			

- C. Consider Adoption of Resolution No. 2018-27 to Approve and Implement the Compensation Portion of the Classification and Compensation Study:

Ms. Jean Premutati, Human Resources/Customer Relations Manager, introduced this item explaining what information was included in the comparisons. Vice President Shriner inquired on the ranking of the comparator agencies. Mr. Van Der Maaten answered that, due to some concerns that Montecito and Yorba Linda might have skewed the numbers, the agencies were ranked on how they fall in the comparisons with 1 being the highest and 12 being the lowest. He said that in many cases, Montecito and Yorba Linda were ranked the lowest and did not skew the numbers.

Director Gustafson made a motion to adopt Resolution No. 2018-27 to approve and implement the compensation portion of the Classification and Compensation Study. Director Lee seconded the motion. Mr. Van Der Maaten asked for clarification if the motion was to implement to the Median or the Average.

Agenda Item 8-C (continued):

Director Gustafson amended his motion to include implementation to the Median. Director Lee seconded the amended motion. The motion was passed.

Director Gustafson	-	Yes	Vice President Shriner	-	Yes
Director Lee	-	Yes	President Moore	-	Absent
Director Cortez	-	Yes			

D. Receive Revised Draft District FY 2018-2019 Budget, Rates, Fees and Charges for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final Budget Documents:

Ms. Kelly Cadiente, Director of Administrative Services, introduced this item. She explained the revisions to the budget and noted that the Water Wastewater Oversight Committee unanimously recommended forwarding the budget to FORA for consideration. The revised draft budget was received by the Board.

9. Director's Comments:

Director Gustafson, Director Cortez, and Director Lee made comments. Vice President Shriner commented that the next meeting was scheduled for May 21, 2018.

10. Adjournment:

The meeting was adjourned at 6:23 p.m.

APPROVED:

Jan Shriner, Vice President

ATTEST:

Paula Riso, Deputy Secretary